Legacy Traditional Prekindergarten Frequently Asked Questions

Columbia Campus

This guide answers common questions about eligibility, the school day, enrollment, tuition, and campus policies for Legacy Traditional Pre-Kindergarten in Columbia. Families should use it as a quick reference when planning enrollment and attendance.

Eligible age	Program hours	Extended day	Registration fee
Age 4 by August 31	**7:00 a.m.-3:10 p.m.**	**3:10-6:00 p.m.**	**$200 non-refundable**

Program Overview

1. What is the age range for children eligible for the Pre-K program?

The program serves 4-year-olds. Children must be 4 years old on or before August 31 of the school year for which they are enrolling.

2. What curriculum does the Pre-K program follow?

We use the Frog Street curriculum and Spalding Phonograms to provide a comprehensive and enriching learning experience for young learners.

3. How often are Pre-K students assessed, and what is the purpose?

Students are assessed three times during the school year to monitor development and growth. After the first two assessments, parents will be invited to parent-teacher conferences and student-led conferences.

4. What are the operating hours of the Pre-K program?

The full-day program runs from 7:00 a.m. to 3:10 p.m. Extended-day care is available from 3:10 p.m. to 6:00 p.m. for families who need additional care.

Daily Experience and Family Participation

5. Is there a dress code for Pre-K students?

Students should come to school in clean, neat, non-distracting clothing that shows respect for themselves and their school.

6. What meal options are available for Pre-K students?

Full-day tuition includes breakfast, a morning snack, and lunch. Breakfast is served in Pre-K classrooms before 8:00 a.m.; lunch is delivered from the school cafeteria and eaten in the classroom. Families may pack breakfast, lunch, and/or a snack if preferred.

- Legacy Traditional Pre-K is not an allergy-free or nut-free school.

- Tell the classroom teacher and site coordinator about any allergies or food restrictions.

7. How does nap time work for Pre-K students?

Students have time to rest during the school day. A child who does not nap may rest for 20 minutes and then participate in a quiet activity.

8. How can parents get involved in their child's education?

Parents may participate in school events, workshops, and conferences that support each child's success.

9. What are the drop-off and pick-up procedures?

For safety, a parent or legal guardian must accompany the child into the classroom or assigned drop-off location. At pick-up, the adult must present a valid state-issued ID. Students will be released only to authorized people listed in Arux.

Enrollment and Tuition

10. What is the tuition structure for the Pre-K program?

Legacy Traditional Pre-K is a tuition-based program, separate from the tuition-free K-8 program. Tuition is charged weekly, and seats are offered on a first-come, first-served basis. Once a contract request is approved based on classroom availability, a $200 non-refundable registration fee is processed.

11. How can we enroll our child in the Pre-K program?

Visit the Legacy Traditional School Columbia website, select Pre-Kindergarten, and choose Enroll Now to complete the online registration. Requests are processed in the order received. Approval is not immediate and may take up to two weeks during peak enrollment periods. Students are not automatically re-enrolled; families must submit a new contract request each school year.

12. What documents are required to complete enrollment?

A child's birth certificate and immunization records are required before the enrollment application can be approved.

13. Is there a registration fee?

Yes. A $200 non-refundable registration fee is processed when the contract is approved to reserve the child's seat in the program.

14. When is tuition due?

Invoices are issued weekly on the Wednesday before the week of care. Payment is due the following day, Thursday, before the child attends the upcoming week.

15. What is the refund and withdrawal policy?

- Tuition is billed weekly for the upcoming week and reserves the child's space in the program.
- Refunds or credits are not provided for unused days, vacations, illness-related absences, or other missed days.
- Past-due tuition may result in the loss of the child's reserved space.
- Withdrawal requires 10 business days' notice to support staffing and classroom continuity. Tuition remains due during the notice period, and notice must be submitted before the requested withdrawal date.

16. How can parents make payments?

Payments must be made through the Arux online registration system. Families may pay by credit card, debit card, or ACH, and payment information will be kept on file. Past-due tuition may result in the loss of the child's reserved space.

Additional Policies and Services

17. Do students have to be toilet-trained?

Yes. Toilet training is required for admission to the Legacy Traditional Pre-K program.

18. Does Legacy Traditional Pre-K offer scholarships or payment plans?

Families may ask campus administration about available scholarship programs. Payment plans are not offered. Tuition is due every Thursday for the upcoming week of service.

19. What are the lunch and snack options? Can students bring their own food?

- Weekly tuition includes breakfast, snacks, and lunch.
- Families may pack a lunch and/or snack, but the school cannot refrigerate or microwave student food.
- Bringing food from home does not reduce tuition.
- Monthly menus are posted on the Parent Information Board in the main hallway of the Pre-K building.

20. Do students have to wear a uniform?

No. Legacy Traditional Pre-K does not require uniforms. Students should wear properly fitted, clean, and neat school attire.

21. Does Legacy Traditional Pre-K offer care before 7:00 a.m.?

No. The earliest drop-off time is 7:00 a.m.